Redmond Middle School PTSA Volunteer Form
2 Hour Power Program

We appreciate the value of time, workload and balance. That's why we need more parents/guardians to lend a hand and share the *power* of doing amazing things. Simply review the volunteer opportunities listed below, mark your areas of interest and submit this form to the school office. Please **pledge two hours** of volunteer time during the school year.

2 Hour Power Pledge

☐ I pledge 2 hours of volunteer time to Redmond Middle School this year!

Let us know how to contact you with volunteer opportunities:

Name: _____ Phone _____:

Email (write clearly): _____

Your preferred contact method: ☐ email ☐ home phone ☐ cell phone

LWSD Volunteer Approval

Volunteer jobs with any student contact require LWSD approval prior to the date of the activity. Indicate here if you have current LWSD volunteer approval.

☐ Yes, I have volunteer approval

☐ I do not know my status but will follow the link to get approved ASAP

If you need to apply or renew your Volunteer application, go online to *www.lwsd.org* (on the For Students/Family tab, select Family and then Raptor Online Volunteer Application in the Helpful Links box) or use this link
https://apps.raptortech.com/Apply/MTEyMzplbi1VUw==#

Open PTSA Committee Leadership Positions

Please indicate which role you are interested in (Chair positions may be shared):

☐ Bear Tracks Co-Editor ♥ ⌐🖱   ☐ Robotics Club Chair ☺

☐ Student Directory Editor ♥ ⌐🖱   ☐ Geography Club Chair ☺

☐ Special Needs Chair ♥⌐🖱   ☐ Website Co-Chair ♥⌐🖱 ☺

☐ Fundraising Chair ♥   ☐ Green Team Co-Chair

☐ Hospitality Chair ☺   ☐ Student Body Support Chair ⌐🖱

☐ ** NEW School Food Advocacy

Early Fall Volunteer Activities – Volunteer using Sign Up Genius for time sensitive opportunities:
https://www.signupgenius.com/go/10C0B4CAEA82FA5F49-back

or indicate which volunteer opportunities you pledge to help, and we will send you a confirmation email:

Fall Student Schedule Handout   Hand out student schedules on the first and second days of Fall semester. Approx. 15 volunteers needed each shift.

☐ September 3, 7:50-8:30am: for 6th graders ☺   ☐ September 3, 9:50-10:30am: for 7th/8th graders

Traffic Control Help keep drop off/pick up traffic running smoothly during the first few days of school and beyond. Please check all that apply:

☐ I'd like to help during drop-off from 7:50 – 8:10 am on: ☐ Sept 3 ☐ Sept 4 ☐ Sept 5 ☐ Sept 6 ☺

☐ I'd like to help during pick-up from 2:30 – 2:50 pm on: ☐ Sept 3 ☐ Sept 4 ☐ Sept 5 ☐ Sept 6 ☺

☐ I'd like to help with traffic control on a regular basis throughout the school year. ☺

Flip over for more volunteer opportunities

Symbol key: ♥- Done mostly or 100% from home   ⌐🖱 - Computer/email access required   ☺- Can be done mostly before/after school hours

Early Fall Volunteer Activities (continued)

6th Grade (and make up day 7th/8th grade) Netbook Roll out   Assist with contracts, inspections and distribution.
Approx. 10 volunteers needed each shift
　　Wednesday, September 4*:* ☐ 7:50-11:15am ☐12- 2:40pm　　　　Thursday, September 5: ☐7:50-11:15am

Student Picture Day   Assist with forms, organizing identification cards and card distribution.
Approx. 15 volunteers needed each shift
　　Friday, September 6:　　　　☐ 7:50-10:15am ☐10:15-12:30pm　　☐ 12:30-2:40pm

One-Time or Short Duration Volunteer Activities

☐ **Financial Review Committee:** Volunteers conduct two audits of PTSA accounts. Teams of three volunteers use WA State PTSA guidelines and checklists to conduct each financial review. Financial reviews require approximately 2 hours each, and can be scheduled during the day, evening or weekend, according to committee members' availability. One audit is in January; the other is in July. ⊕

☐ **Health Screening**: Assist with testing of student vision and hearing. One-time event in Fall.

☐ **Nominating Committee:** This 3-5 person committee interviews candidates for the incoming PTSA elected positions, and submit their recommendations to the General Membership in the Spring. This position is VERY IMPORTANT with best results produced when task is managed monthly. Committee members do not have to be current board members, nor do they have to be interested in taking on a board position. Training and extensive documentation available. ⊕

☐ **School Dance Chaperones**: Supervise one or more ASB-sponsored dances (3 per school year). ⊕

☐ **Student Directory Mailing Party**: Help prepare copies of the PTSA Student Directory for mail distribution.
This one-time activity takes place mid-October, takes around 2 hours.

Ongoing Throughout School Year Volunteer Activities

☐ **After School Clubs**: Supervise and encourage students in☐ geography　　☐ green team　　☐ math
　　　　　　　　　　　　　　　　　　　　　　　　　☐ robotics　　☐ science

☐ **Emergency Preparedness**: This committee ensures supplies are organized and available to support the school administration's emergency plan. Includes optional participation with LWSD PTSA Council Emergency Preparedness group. ⊕

☐ **Hospitality:** Volunteers help with shopping, set up/clean-up of refreshments. ⊕ (Coffee with the principal, curriculum night and general membership meetings)

☐ **Library**: Help RMS librarian with projects and shelving books during library hours.

☐ **Pantry Packs**: Purchase and prepare weekly food packs to distribute to qualified students for weekend nourishment.

☐ **Student Recognition**: Volunteers help with shopping, set up/serve monthly treats. ⊕

☐ **Teacher/Staff Appreciation**: Volunteers help set up themed events during the year, with special attention during Teacher/Staff appreciation week in May. ⊕

In the upcoming months, PTSA will have additional volunteer opportunities not specified on this form.
Look for announcements on Bear Tracks and social media sites.
For more information, contact **volunteers@rmsptsa.org**

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